

LATVIA UNIVERSITY OF LIFE SCIENCES AND TECHNOLOGIES

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RECTOR'S ORDER Jelgava

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No. 4.3.-8/72

On the breach of academic integrity in the final/doctoral thesis

Based on Section 5 (2¹) and Section 49 of the Law on Higher Education Institutions, Paragraph 4.4.8 of the LLU Study Regulations, Paragraphs 4.7 and 7 of the LLU Internal Rules for Students, LLU Regulations on Final Examinations Paragraph 6.4.7, Agreement on Studies at LLU Paragraph 3.1.7 and Paragraph 17.2 of the Regulations on Promotion Councils and Promotion, **I ORDER** the following procedures for taking action when establishing violations of academic integrity in research papers (RP) or doctoral theses at LLU:

1. When **10% or more** identical text coincidences with another/other works available on the system or on the internet are detected in the unified computerised plagiarism control system:

1.1. In undergraduate studies and higher level works:

1.1.1. The plagiarism control technical specialist shall send the texts of the results of the comparison and the compared works to the director of the study program of the author of the RP and the head of the Methodological Commission (MC) of the faculty;

1.1.2. The MC of the RP author's faculty, inviting the RP head, shall evaluate in detail the materials sent by the plagiarism control technical specialist regarding the presence or absence of plagiarism at work;

1.2. Doctoral thesis:

1.2.1. The plagiarism control technical specialist shall send the texts of the results of the comparison and the compared works to the chairman of the study field promotion council;

1.2.2. The promotion council of the study field shall evaluate in detail the materials sent by the plagiarism control specialist regarding the presence or absence of plagiarism in the doctoral thesis.

2. The MC / study field promotion council submits the evaluation result to the plagiarism control technical specialist of the Study Centre.

3. When detecting signs of plagiarism:

3.1. In undergraduate studies and higher level works:

3.1.1. A written explanation from the author of the work is requested;

3.1.2. At the meeting of the MC, with the participation of the author of the work, it is decided whether to propose the exmatriculation of the author of the work;

3.1.3 The minutes of the meeting of the MC shall be submitted to the dean of the faculty, which shall be attached to the exmatriculation order.

3.2. Doctoral thesis:

3.2.1. A written explanation from the author of the work is requested;

3.2.2. The promotion council of the study field shall make a decision regarding the processing of the doctoral thesis.

