



Development Fund of the LATVIAN UNIVERSITY OF LIFE SCIENCES AND TECHNOLOGIES

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CONFIRMED:
Development Fund of the Latvian University
of Life Sciences and Technologies
19.12.2023 at the board meeting
with decision No. 1.2./2023/31

Freedom Scholarships regulation for LBTU students from Ukraine in Jelgava

1. The aim of Scholarship

To financially support citizens of Ukraine who study at the Latvian University of Life Sciences and Technologies (hereinafter - LBTU).

2. Requirements for scholarship applicants

- 2.1. Citizens of Ukraine who have concluded a study contract with LBTU and are successfully studying in a study program of any level can apply for the scholarship.
- 2.2. The scholarship can be applied for repeatedly.

3. Scholarship award rules

- 3.1. The scholarship is awarded to several successful full-time undergraduate, master's or doctoral students of any course.
- 3.2. The scholarship is awarded based on the following criteria:
 - 3.2.1. successful in studies;
 - 3.2.2. citizen of Ukraine.

4. Procedure for applying for a scholarship

- 4.1. The Development Fund prepare a notification and public information regarding the amount of the Scholarship, the procedures for applying for applicants and the documents to be submitted, as well as information about the deadline for submitting documents.
- 4.2. When applying for the Scholarship, the applicant submits electronically:
 - 4.2.1. fill out a specific application sample form;
 - 4.2.2. other documents, at the discretion of the scholarship applicant, that could help evaluate the application.
- 4.3. Development Fund receives the application form, checks the success in studies in the LBTU e-system and, in the case of the student, a copy of the concluded study contract and passport, after which the Scholarship Award Committee (hereinafter referred to as the Committee) is convened.

5. Scholarship period

The scholarship is awarded from September 1 to January 31 and February 1 to June 30.

6. Scholarship amount and disbursement procedure

- 6.1. The amount of scholarship awarded to the scholarship holder for covering expenses related to studies, does not exceed 1800 (one thousand eight hundred) euros.
- 6.2. Scholarships are paid by the Development Fund, based on the decision of the Scholarship Awarding Commission.

- 6.3. The awarded Scholarship is paid out in equal parts every month, starting from the first month of the Scholarship awarding period to the last month of the scholarship awarding period, by transferring the money to the bank account specified by the scholarship holder by the 25th of the respective month.
- 6.4. The Commission has the right to make a decision on a different procedure for the payment of the Scholarship than mentioned in 6.3.point, if the applicant proves such a need.
- 6.5. When the scholarship holder is on academic leave, the Scholarship is not paid. The award is maintained and the Scholarship payment is restored after returning from academic leave.
- 6.6. If the scholarship holder stops his studies while receiving the Scholarship, the Development Fund is immediately informed about it, and the Scholarship payment is stopped.

7. Scholarship financial sources

The amount of the scholarship consists of targeted donation from AS “Latvijas Finieris”.

8. Scholarship Committee

- 8.1. The scholarship commission is made up of 5 people (1 company representative, 1 Development Fund board member, 2 LBTU teaching staff and 1 LBTU student representative).
- 8.2. The Commission is decisive if more than half of the members of the Commission participate in the meeting. The Commission makes its decisions with the majority of votes of the Commission members present.
- 8.3. The Commission decides on the grant of the Scholarship based on the submitted application form and the verified documents.
- 8.4. The committee may not award a scholarship to any applicant in the relevant study semester.
- 8.5. Commission meetings are convened and chaired by the chairman of Development Fund (in his absence, the deputy chairman).
- 8.6. The Commission is not obliged to provide reasons for refusal to applicants.

9. Awarding of scholarships and receiving ethical considerations

- 9.1. The members of the Commission cannot provide recommendations to the applicants and their family members cannot apply for the Scholarship.
- 9.2. The scholarship holder holds the company's scholarship and contributes to the promotion of philanthropy while receiving the scholarship.

10. Adoption and amendment of the scholarship regulations

The scholarship regulation and its amendments are approved by Development Fund board. After approval of the amendments the Development Fund board are submitting the scholarship regulations for registration to the State Revenue Service of the Republic of Latvia.

CONSIDERED

LBTU AF board meeting

Chairman of the board M. Sabovics